

HALSTEAD HOUSING AUTHORITY



In the Neighborhood Quarterly Newsletter

4th Quarter Edition

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Upcoming Office Renovations

If you've been to the office recently, you may have noticed changes to our layout. We have been organizing our office space to become more functional. However, these changes are only temporary. The Halstead Housing Authority is in the process of planning renovations in order to better meet the needs of tenants and applicants. Renovations will include:

- Repair/Paint Walls
- Update Office Furniture
- Replace Floor Tile
- Add Storage Space

We are also contemplating other renovation ideas that may include: lowering ceiling, new signage, additional lighting, security surveillance, children's corner/table, director's office space, or possible tenant/applicant meeting room for privacy. We plan to keep tenants posted of any and all changes concerning the office before proceeding with any renovations.



New Office Manager Hours

Please be aware that Robin, our Office Manager, also drives a school bus for USD 440. When school is in session, Robin's hours will be the following:

- 8:30 am -11:00 am
- 12:00 pm – 2:30 pm

Occasionally, Robin may have to leave earlier than 2:30 pm for out of town games. Please schedule re-certification questions and meetings around Robin's hours.

Social Security Benefit Letters

Please bring your 2016 Social Security Benefit letters to the office so that we can make a copy for your file.

Bed Bug Awareness

We are including a fact sheet in this newsletter about bed bug prevention & removal. **Do not panic - the Halstead Housing Authority has NOT had any reported bed bug infestations.** However, bed bugs have become problematic for other local housing authorities. In an effort to be proactive and provide educational resources to tenants and applicants, HHA will distribute the fact sheet to all existing and new tenants.



**EQUAL HOUSING
OPPORTUNITY**

Save the Date!



Important Dates to Remember!

You are invited:

In order to show appreciation to our tenants, the Halstead Housing Authority will be serving Christmas Breakfast on Wed. Dec. 9th, at 9 am in the Community Room. Please plan to attend!



Put this page on your fridge for easy reference

October

- **Wed. Oct. 14** Tenant/Staff Meeting – Community Room 9 am -10 am
- **Oct. 15-16** Office Closing Early – Nikki Vacation
- **Wed. Oct. 21** Board Meeting – HHA Office 3 pm-4 pm
- **Thur. Oct. 22** Larry - Quarterly Maintenance Meeting in Wellington
- **Oct. 22-23** Office Closing Early – Nikki Vacation
- **Wed Oct. 28** Resident Advisory Board – Community Rm. 10 am-11 am
- **Fri. Oct. 30** Advance Termite & Pest Control – Spray Project Wide

November

- **Sun. Nov. 1** Daylight Savings Time Ends (Fall Back)
- **Wed. Nov. 11** Holiday Office Closed for Veterans Day
- **Mon. Nov. 16** Robin Vacation Day
- **Wed. Nov. 18** Board Meeting – HHA Office 3 pm - 4 pm
- **Wed Nov. 25** Resident Advisory Board – Community Room 10 am-11 am
- **Nov. 26-27** Holiday Office Closed for Thanksgiving
- **TBD** Cottonwood – Filter Changes

December

- **Wed. Dec. 9** HHA Christmas Breakfast - 9 am Community Rm.
- **Wed. Dec. 16** Board Meeting **Cancelled**
- **Fri. Dec. 25** Holiday Office Closed for Christmas

Fall Grounds Cleanup:

Spring Valley Lawn & Landscaping

Spring Valley Lawn & Landscaping will be completing a fall grounds cleanup at Meadowlark & Sunflower Heights beginning in October to clean up shrubs and overgrown vegetation.

Becker Care Tree Service

Also this fall, Becker Care Tree Service will be on-site to trim trees in order to clear branches over buildings, walks, drives, and lights. They will also remove the Bradford pear on the west side of Cottonwood Acres.



Quarterly Quotes – Author Unknown

It is not happy people who are thankful; it is thankful people who are happy.

Words of wisdom - Be thankful all year round...





New Mower...

The Housing Authority recently purchased a new mower in September. It will replace the large, yellow Hustler mower. It is a lighter machine for our lawns & much easier to handle.

Advance Termite & Pest Control coming soon...

The Housing Authority sprays project wide twice a year (Spring & Fall). Our next project wide spray will be on Friday Oct. 30th. We will spray interiors and exteriors of all buildings. The spray is harmless to humans & animals (used in hospitals). However, a no spray list will be available for tenants with medical conditions.



Playhouse in Place at Sunflower Heights

The playground area is now complete. Our maintenance man Larry, moved the playhouse to its new location at the Sunflower Heights playground. Tenant, Connie Coats has volunteered to assist the housing authority with keeping the playground clean and the sandbox full...

Occupancy Report 3rd Quarter

Cottonwood Acres:

July	92%
August	92%
September	96%

Meadowlark :

July	100%
August	100%
September	100%

Sunflower Heights:

July	100%
August	95%
September	90%



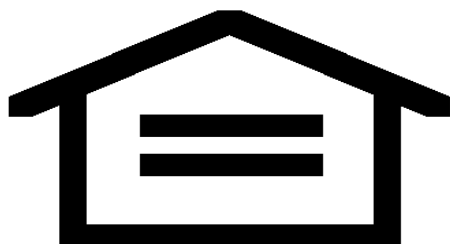
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**EQUAL HOUSING
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Access us on the web!

Tenants can send us messages (privately) on Facebook:

<https://www.facebook.com/HalsteadHousingAuthority>

OR

View upcoming dates/events, place maintenance requests, or get apartment tours on-line:

<https://www.halsteadhousingauthority.com>



Chicken Corn Bread Casserole

From: Taste Of Home

Prep: 40 minutes

Cook: 3 hours

Yield: 6 Servings

Ingredients:

- 5 c. cubed corn bread
- ¼ c. butter, cubed
- 1 large onion(2 cups)
- 4 celery ribs, chopped (2 cups)
- 3 c. shredded chicken
- 1 can Condensed Cream Of Chicken
- 1 can Condensed Cream of Mushroom
- ½ c. Chicken Broth
- 1 tsp. Poultry Seasoning
- ½ tsp. Salt
- ½ tsp. Rubbed Sage
- ¼ tsp Pepper

Directions:

Place bread cubes on 15x10x1in.baking pan Bake at 350° for 20-25 min. until toasted. Cool. In skillet, heat butter over med-high heat. Add onion and celery; cook & stir 6-8 minutes until tender. Transfer to a greased crock pot. Stir in corn bread, chicken, soups, broth, and seasoning. Cook on low 3-4 hours or until heated.